



City of Mount Airy Historic Preservation Committee Meeting Minutes

August 15, 2018 – 5:30PM
Planning Conference Room, City Hall
300 S. Main Street – Mount Airy, NC 27030

Members Present: Bobbie Collins
Mary Planer
Shelby King
Amanda Yarboro
Christian Bastin
Barbara Oliver

Member Absent: Mary Fawcett, Chairwoman
Glenda Creech, Vice Chairwoman
Betty Wright

Staff Present: Ben Barcroft – City Planner

I. Call to Order

Amanda Yarboro called the meeting to order at 5:30PM.

II. Determination of a Quorum

With six (6) members present, Amanda Yarboro determined there was a quorum.

III. Approval of Minutes

Amanda Yarboro asked the Commission for a motion to approve the minutes from the June 20, 2018 meeting. Mr. Barcroft mention that Glenda Creech had one correction for the minutes. She said the minutes should be amended to read 421 South Main not 221. Ms. Mary Planer made a motion to approve the minutes. Ms. Bobbie Collins seconded the motion, which passed unanimously (5-0).

IV. Approval of Agenda

Amanda Yarboro asked the Commission for a motion to approve the agenda. Ms. Bobbie Collins made a motion to approve the agenda. Ms. Shelby King seconded the motion, which passed unanimously (5-0).

V. New Business

The first item Mr. Barcroft went over was the architectural review survey. Since several of the members were not at the presentation on July 26th, he went over the maps of the new proposed districts on a projector. He pointed out the roads so everyone would understand the extent of the boundaries. Mr. Barcroft explained that these districts were only recommendation. He said that for an area to become a national historic district, the city and or other groups would have to pursue further research and apply to the State Historic Preservation Office.

The next item Mr. Barcroft went over was the walking tour brochures that had been discussed at the previous meeting. He passed out a couple sample brochures to show how it might be laid out. Mr. Barcroft then explained how they would use the information from Dan's report to create the brochures.

The last topic discussed was the Preservation NC Conference. He let them know that there would be some city funding for a few Historic Preservation Board Members to attend the conference. Mr. Barcroft said funding would be for the registration fees only and would not cover other expenses. He said there were just a couple forms that would need filled out first though.

VI. Adjourn

With there being no further discussion, the meeting was adjourned at 6:00 PM



City of Mount Airy Historic Preservation Committee Meeting Minutes

February 21, 2018 – 5:30PM
Planning Conference Room, City Hall
300 S. Main Street – Mount Airy, NC 27030

Members Present: Bobbie Collins
Mary Planer
Glenda Creech
Shelby King
Barbara Oliver
Betty Wright
Chris Bastin

Member Absent: Amanda Yarboro, Vice-Chairwoman
Mary Fawcett, Chairwoman

Staff Present: Ben Barcroft – City Planner

Guest(s): Ms. Mary Boyles – Shepherd’s House
Mr. Rence Callahan – Walter Robbs Callahan

I. Call to Order

Glenda Creech called the meeting to order at 5:35PM.

II. Determination of a Quorum

With seven (7) members present, the Vice-Chairwoman determined there was a quorum.

III. Approval of Minutes

Ms. Glenda Creech asked the Commission for a motion to approve the minutes from the November 2017 meeting. Ms. Barbara Oliver made a motion to approve the minutes. Ms. Shelby King seconded the motion, which passed unanimously (6-0).

IV. Approval of Agenda

Ms. Glenda Creech asked the Commission for a motion to approve the agenda. Ms. Barbara Oliver made a motion to approve the agenda as amended by Ms. Creech. Ms. Betty Wright seconded the motion, which passed unanimously (6-0).

III. New Member

Chris Basin was sworn in as the newest member of the Historic Preservation Board.

VI. New Business

Mr. Barcroft gave an update on the architecture review currently being conducted. Dan Pezzoni is closing in on his first batch of the survey, 150 of the 450 properties to be surveyed. He has completed a Preliminary Report Update which is currently under review by the State Historic Preservation Office. Mr. Barcroft and the board members that were present for the initial architectural review public meeting, explained to others what had been discussed at that meeting.

Mr. Barcroft discussed with the board ideas for making a brochure for current and new residents in the local and national historic districts. The initial thought was to have it explain the differences between the Local and National Historic Districts. The brochure would also have a brief overview of the design guidelines. The board said they had previously started some research on making one and would be very interested.

VII. Adjourn

With there being no further discussion, the meeting was adjourned at 6:00 PM by a motion made by Ms. Betty Wright. Ms. Shelby King seconded the motion. Motion passed unanimously (6-0).



City of Mount Airy Historic Preservation Committee Meeting Minutes

June 20, 2018 – 5:30PM
Planning Conference Room, City Hall
300 S. Main Street – Mount Airy, NC 27030

Members Present: Mary Fawcett, Chairwoman
Bobbie Collins
Mary Planer
Glenda Creech, Vice Chairwoman
Shelby King
Amanda Yarboro
Betty Wright
Christian Bastin

Member Absent: Barbara Oliver

Staff Present: Ben Barcroft – City Planner

I. Call to Order

Chairwoman, Mary Fawcett called the meeting to order at 5:30PM.

II. Determination of a Quorum

With six (6) members present, Chairwoman Fawcett determined there was a quorum.

III. Approval of Minutes

Chairwoman Fawcett asked the Commission for a motion to approve the minutes from the June 20, 2018 meeting. Ms. Mary Planer made a motion to approve the minutes. Ms. Bobbie Collins seconded the motion, which passed unanimously (5-0).

IV. Approval of Agenda

Chairwoman Fawcett asked the Commission for a motion to approve the agenda. Ms. Bobbie Collins made a motion to approve the agenda. Ms. Amanda Yarboro seconded the motion, which passed unanimously (5-0).

V. New Business

Mr. Barcroft went over the informational brochure that he made for people living or interested in the local and national historic districts. He asked that the members take a stack of the brochures to distribute.

Mr. Barcroft explained that Dan Pezzoni was going to be finishing up the Architectural review update in August. He explained that the work conducted could lead to the expansion of Mount Airy's National Historic district if the board submitted a request to the state preservation office.

Ms. Betty Wright and Mr. Christian Bastin arrived to the meeting. (now 8 members present.)

Mr. Barcroft said that he had discussed with Claudia Brown and Dan Pezzoni about other projects the board could do. The first idea was idea was to have walking tours of the historic properties or at least self-guided ones with a brochure. He emphasized that the information for the brochure would come from the Architectural Review Update conducted by Dan Pezzoni. He also said that Claudia Brown had suggested write-ups in the paper on particular properties. Ms. Planner said the garden tours that were conducted last spring were very good. Ms. Fawcett added that the Christmas tour of homes was nice as well. She also said that the museum had conducted some good tours. Mr. Barcroft said could work with the museum on giving tours. Mr. Bastin said that he has taken the squad car, ghost, and architectural tours. He said he does any tour before he recommends it to his bed and breakfast customers. If he thinks it is good he sells it to them. He said he took the architectural tour and it was a little weak. Mr. Bastin said the squad cars actual do go over the history of several homes in good detail. He felt that a self-guided tour with numbered homes and a brochure would be popular and a very good idea. Mr. Bastin said Wilmington and many other towns do it. There was some discussion on other tours and good locations for the brochures. Mr. Barcroft said there was also interest among some residents to put together a book on the architecture in Mount Airy. Several of the board member said that it already existed, it is called "Simple reassures". They didn't feel that it would be needed.

Mr. Barcroft said he also spoke with someone in Greensboro about having CLG training with topics such as, quasi jurisdictional cases and ethics. The meeting would be held on September 28th. Some discussion ensued and there was interest among the commissioners to attend such training. It was clarified that this was separate from the annual Preservation North Carolina conference. Ms. Yarboro confirmed that the annual conference is going to be held at Wrightsville Beach from October 17th – 19th. Several members inquired about funding for the conference. Mr. Barcroft said he would look into it and let them know. Ms. Yarboro said that early registration ends on September 17th.

Ms. Fawcett asked for further comments. Ms. Yarboro brought up here concern about the house that was painted bright blue. She was informed that there were no regulations on color so therefor, nothing could be done.

Ms. Yarboro addressed the rest of the board concerning a resident at 221 South Main Street that had trees that had not been replaced yet. Ms. Creech said this goes back to 2015. Michella had recommended the trees be removed and said she would recommend trees that could replace them. Ms. Creech said there are other houses, on Cherry St and South Main, that have had trees removed and not replaced as well. They also spoke about resident that parks their car in the front yard however, the city will not do anything about it.

VI. Adjourn

With there being no further discussion, the meeting was adjourned at 6:00 PM by a motion made by Ms. Glenda Creech. Ms. Mary Planner seconded the motion. The motion passed unanimously (7-0).



City of Mount Airy Historic Preservation Committee Meeting Minutes

May 16, 2018 – 5:30PM
Planning Conference Room, City Hall
300 S. Main Street – Mount Airy, NC 27030

Members Present: Mary Fawcett, Chairwoman
Bobbie Collins
Mary Planer
Glenda Creech, Vice Chairwoman
Shelby King
Barbara Oliver
Betty Wright
Christian Bastin

Member Absent: Amanda Yarboro

Staff Present: Ben Barcroft – City Planner

I. Call to Order

Chairwoman, Mary Fawcett called the meeting to order at 5:35PM.

II. Determination of a Quorum

With eight (8) members present, Chairwoman Fawcett determined there was a quorum.

III. Approval of Minutes

Chairwoman Fawcett asked the Commission for a motion to approve the minutes from the February 21, 2018 meeting. Ms. Glenda Creech made a motion to approve the minutes. Ms. Bobbie Collins seconded the motion, which passed unanimously (7-0).

IV. Approval of Agenda

Chairwoman Fawcett asked the Commission for a motion to approve the agenda. Ms. Glenda Creech made a motion to approve the agenda. Ms. Shelby King seconded the motion, which passed unanimously (7-0).

V. Certificate of Appropriateness Hearings

2018-COA-01 (Andy Griffith Playhouse Tree Removal)

Mr. Barcroft went over the application from the Surry Arts Council. He went over pertinent images of the trees to be removed. Mr. Barcroft explained that the Grounds Maintenance

Supervisor, Michella Huff and Planning Director, Andy Goodall have inspected the subject trees and have recommended their removal with no additional replacement.

After a brief discussion Ms. Oliver made a motion that the City of Mount Airy Historic Preservation Commission find as a fact that the proposed removal of (1) Bradford Pear, (2) Callery Pear, and (2) Leyland Cypress trees, will (not) take away from the historic character of the district for the reason(s) that the trees to be removed do not add to the character of the historic district. Ms. Collins seconded the motion, which passed unanimously (7-0).

Ms. Oliver made a motion, based on the preceding findings of fact, I move that the City of Mount Airy Historic Preservation Commission grant a *Certificate of Appropriateness* to the Surry Arts Council. Ms. Creech seconded the motion, which passed unanimously (7-0).

VI. Elections

Chairwoman Fawcett asked the commission for any nominations for a new Chair. Ms. Oliver nominated Mary Fawcett to be Chairwoman for another term. All members voted in favor of the nomination. Ms. Oliver nominated Glenda Creech for Vice Chairwoman. All members voted in favor of the nomination.

VII. New Business

Mr. Barcroft went over the draft design for an informational brochure. The brochure will be used to inform people living or looking to move to a historic district in Mount Airy. The feedback from the board was quite positive. They agreed that this brochure would be a helpful tool. Discussion ensued about who the primary target of the brochures would be. Mr. Barcroft confirmed that most of the brochures would be going to realtors to distribute to new home owners in the historic districts. There was also discussion on having the brochure sent out to current residents in the historic districts. Ms. Creech expressed her concern that many people start tearing things out before they ask what can be done. She stated how this can severely impact the tax credits that one might be eligible for.

Ms. Wright brought up her dislike of a historic house on Pine Street (the Campbell House) being painted a bright blue. There was discussion on how the board could recommend the color of paint however, they are unable to require certain colors to be used.

Mr. Barcroft said that he planned to add more photos to the brochure. The board also agreed that more photos should be inserted into the brochure. The only correction was a grammatical error. Mr. Barcroft said that he could get some photos from Dan Pezzoni, who was working on the architectural survey update.

Ms. Oliver said that the Historic Preservation Commission is good at helping people get tax credits however, she felt people don't have much respect for the board. She explained it was due to things such as not being able to regulate the color houses are painted, trees are removed without being replaced, and fences are put up. Ms. Collins asked if they could change the guidelines to add the regulation of color. Ms. Creech said that would go against the state historic preservation guidelines and would cause issues they don't want to get into. She also felt most people would

be opposed to more regulation. Ms. Creech expressed her opposition to people not asking for guidance when repainting but, she realized there wasn't anything to do about it. Discussion ensued about people repainting their houses.

Ms. Creech then lead a discussion that she and others felt was a lack of enforcement in the local historic district.

Mr. Barcroft went over the commissions recertification as a certified local government and how he planned to work with the commission to achieve more than the minimum requirements. Creating the brochure that was discussed earlier would help fulfill that goal.

Ms. Creech brought up articles from the paper on the Shepherd's House. She felt that people didn't understand that the Historic Preservation Commission's only job was to approve of the design of the proposed building and not the location. She went on to explain how she felt details of the project had been incorrectly worded. Ms. Creech also didn't think the rezoning had ever been posted on the site. Mr. Barcroft informed the board that Mr. Goodall had placed a sign on the property. It had been located on a telephone pole along Spring Street. Several board members insisted that they never saw a sign posted. Ms. Creech said that other neighbors would have shown up to the meeting if they knew about it. She then questioned who all have to be notified of the rezoning request. Mr. Barcroft said that all adjacent property owners are sent a notification letter. Ms. Creech said she just wanted to inform others what their duties were with regards to the Shepherd's House.

The last item mentioned by Mr. Barcroft was a shed that the Surry Arts Council was possibly going to be proposing.

VIII. Adjourn

With there being no further discussion, the meeting was adjourned at 6:20 PM by a motion made by Ms. Mary Planer. Ms. Bobbie Collins seconded the motion. The motion passed unanimously (7-0).



City of Mount Airy Historic Preservation Committee Meeting Minutes

October 17, 2018 – 5:30PM
Planning Conference Room, City Hall
300 S. Main Street – Mount Airy, NC 27030

Members Present: Glenda Creech, Vice Chairwoman
Mary Planer
Shelby King
Amanda Yarboro
Barbara Oliver
Betty Wright
Mary Fawcett, Chairwoman

Member Absent: Bobbie Collins
Christian Bastin

Staff Present: Ben Barcroft – City Planner

I. Call to Order

Mary Fawcett called the meeting to order at 5:30PM.

II. Determination of a Quorum

With seven (7) members present, Chairwoman Fawcett determined there was a quorum.

III. Approval of Minutes

Chairwoman Fawcett asked the Commission for a motion to approve the minutes from the September 19, 2018 meeting. Ms. Amanda Yarboro made a motion to approve the minutes. Ms. Mary Planer seconded the motion, which passed unanimously (6-0).

IV. Approval of Agenda

Chairwoman Fawcett asked the Commission for a motion to approve the agenda. Ms. Mary Planer made a motion to approve the agenda. Ms. Barbara Oliver seconded the motion, which passed unanimously (7-0).

V. New Business

Mr. Barcroft started off by asking the board if anyone would be able to attend the CLG on October 26th. After a short discussion every confirmed they would not be able to attend.

November meeting tentatively canceled. If a meeting is needed it will be moved to Tuesday November 20th.

Mr. Barcroft went over his current progress on the walking tour brochure. He then showed the board a few example brochures, explained his ideas for the brochure, and asked for their input. Ms. Fawcett said that the brochure should be more about history and less about architecture. Most members expressed interest in having a large map in the brochure. Ms. Yarboro suggested adding land marks such as the city building and veterans memorial to the map. Mr. Barcroft said that the route could be shortened if need be however, with further dissection it was decided that the current route and locations should work. There was also further discussion on the layout of the brochure. Ms. Fawcett also added that pictures of obvious locations/landmarks could be left off if the space is needed. Mr. Barcroft then went over what information he had gathered on the properties for the tour. Ms. Planner suggest going down to the museum to get historical information on the properties. She said to speak with Amy.

VI. Adjourn

With there being no further discussion, the meeting was adjourned at 6:20 PM by a motion made by Ms. Mary Planer. Ms. seconded the motion. The motion passed unanimously (7-0).



City of Mount Airy Historic Preservation Committee Meeting Minutes

September 19, 2018 – 5:30PM
Planning Conference Room, City Hall
300 S. Main Street – Mount Airy, NC 27030

Members Present: Bobbie Collins
Mary Planer
Shelby King
Amanda Yarboro
Christian Bastin
Barbara Oliver
Betty Wright
Mary Fawcett, Chairwoman

Member Absent: Glenda Creech, Vice Chairwoman

Staff Present: Ben Barcroft – City Planner

I. Call to Order

Mary Fawcett called the meeting to order at 5:30PM.

II. Determination of a Quorum

With eight (8) members present, Chairwoman Fawcett determined there was a quorum.

III. Approval of Minutes

Chairwoman Fawcett asked the Commission for a motion to approve the minutes from the August 15, 2018 meeting. Ms. Amanda Yarboro made a motion to approve the minutes. Ms. Bobbie Collins seconded the motion, which passed unanimously (7-0).

IV. Approval of Agenda

Chairwoman Fawcett asked the Commission for a motion to approve the agenda. Ms. Mary Planer made a motion to approve the agenda. Ms. Bobbie Collins seconded the motion, which passed unanimously (7-0).

V. New Business

Mr. Barcroft started off by showing the commissioners Dan Pezzoni's final report for Mount Airy's architectural survey update. He reiterated that information from the report could be used for the walking tour brochure. A map was up on the projector showing many of the historic properties

mentioned in the report that were located in the downtown area. He then asked board members to give input on where the tour should go. Mary Fawcett suggested that the tour start at the museum and go no further north than the First Baptist Church. Several board members said that the Gertrud Smith House is open to the public and they also mentioned that the brochure should make note which sites are able to be toured. Ms. Fawcett also said that the tour should go down as far south as Wally's Service Station. Mr. Bastin said that there are plenty of historic homes along main street. He said that Main Street and a few side streets should be the boundary of the tour. He then went on to say that the homes should at least have small plaques for identification. Ms. Yarboro and Ms. Oliver brought up and discussed issues of putting up plaques and not identifying properties. It was mentioned that the city wasn't interested in identifying more homes as historic landmarks due to the reduced land tax. Mr. Barcroft emphasized that the plaques would be small and most wouldn't list much more than a number.

The last item mentioned by Mr. Barcroft was that the CLG training in Greensboro had been canceled.

VI. Adjourn

With there being no further discussion, the meeting was adjourned at 6:00 PM