



City of Mount Airy Board of Adjustment Regular Meeting Minutes

June 7, 2016 – 5:30 PM
First Floor Conference Room, City Hall
300 S. Main Street – Mount Airy, NC 27030

Members Present: Elizabeth Martin, Chair
Mark King
Carlos Mabry
Mary Botkin

Member Absent: Rawley King
Tim Devore
Sharon Gates
Rixie Gordon
Roscoe Easter

Staff Present: Andy Goodall, Jr., CZO
Will Linville, AICP

Guest(s): None

I. Call to Order

Chairwoman Martin called the meeting to order at 5:30 PM.

II. Determination of a Quorum

With nine (4) members present, Chairwoman Martin determined there was not a quorum.

III. Election of Officers

a. Election of Chairman

Ms. Botkin made a motion to nominate Ms. Martin as Chair of the Board of Adjustment. Mr. King seconded the motion. Ms. Martin accepted the nomination, and the motion passed unanimously (4-0).

b. Election of Vice-Chairman

Mr. Mabry made a motion to nominate Ms. Botkin to serve as Vice-Chair. Mr. King seconded the motion. Ms. Botkin accepted the nomination, and the motion passed unanimously (4-0).

IV. Approval of Agenda

With there being no changes or additions the agenda was approved by acclamation.

V. Board of Adjustment Cases

- None

VI. Other Business

- Quasi-Judicial Procedure / Upcoming Hearings; Andrew Goodall, Jr., CZO

Mr. Goodall stated that there would be two (2) upcoming cases in the coming weeks and will need at least five (5) members present in order to act on those cases. He asked those in attendance to be sure to come.

He then briefly talked about the conditional use permit submitted by Bark and Meow. City Commissioners approved the text amendment, he continued, and the Board of Adjustment will be hearing the case since it is a conditional use.

The second case is an appeal by a property owner who had a Certificate of Appropriateness denied by the Historic Preservation Commission. The Board will have time to review the case, and the design guidelines to see if the HPC made the appropriate decision. He informed the Board that there will be legal counsel to walk the Board through the appeal.

The plan is to have the agenda and packets ready by the end of this week so that the Board will have 1.5 weeks to review everything.

If a Board member is interested in visiting the Bark and Meow to see the area they would like to where the hotel and outdoor play area is, Mr. Goodall requested that Board members not do so on their own. He requested that they contact him so that he may go with the Board member. With the process being quasi-judicial, he explained, Board members should not have any contact with an applicant. Mr. Goodall also reminded Board members to limit conversation to a minimum if they are approached by an applicant.

Ms. Martin and Ms. Botkin decided they would like to tour the Bark and Meow facility with Mr. Goodall. The date and time were nailed down and Mr. Goodall said he would confirm the time with the business owners.

Mr. Goodall then discussed some of the specifics of the appeal case but there was no detailed discussion on the matter. Before the meeting was adjourned, he also informed the Board of changes made by state legislation as to the types of majorities needed for specific Board of Adjustment cases, conditional uses, and variances.

VII. Adjourn

Chairwoman Martin declared the meeting adjourned at 5:50 PM.